

Walk-In Cooler/Freezer Ordering Worksheet



Walk-In Requirements

Type: Cooler Freezer Combination Location: Indoors Outdoors

Storage Space Needed: _____ Cooler Size: _____ X _____ X _____ Freezer Size: _____ X _____ X _____

Refrigeration System Type: _____ Power Requirements (Phase & Voltage): _____

Insulation: _____ Metal Type & Color: _____ Shelving Glass Doors

Customization Specs: _____

Add-on Accessories: _____

Research Checklist

Box is Sufficient Quality Box is EISA Compliant Preferred Manufacturer: _____

Cooler Floor is Required (if not placed on concrete)

Vendor Info

Company: _____ Contact(s): _____

Phone:(____) _____ Fax:(____) _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Vendor Lead Time: _____ Payment Terms: _____

Warranty Terms & Options: _____

Order Info

Quote #: _____ Product Cost: \$ _____ Shipping Estimate: \$ _____ Tax: \$ _____ Total:\$ _____

P.O. #: _____ Order #: _____ Date Ordered: ____/____/____ Expected Ship Date: ____/____/____

Order Notes: _____

Client Info (for resellers)

Company: _____ Contact(s): _____

Phone:(____) _____ Fax:(____) _____ Email: _____ Customer P.O.#: _____

Shipping Address: _____ City: _____ State: _____ Zip: _____

Billing Address: _____ City: _____ State: _____ Zip: _____

Quote #: _____ Product Price: \$ _____ Shipping: \$ _____ Tax: \$ _____ Total:\$ _____

Sale Notes: _____

